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Published on *University of Toronto Faculty Association* (<https://www.utfa.org>)

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January 19, 2024

Dear Colleagues in the Section 100s Constituency (Units in the Faculty of Arts & Science),

As you may be aware [paragraph 4.3\(iv\) of UTFA's Constitution](#) requires that the number of constituencies to be assigned to each section of active members is to be roughly proportional to the number of regular members within that section. As required under our [Constitution](#), an Apportionment Committee was established to review the current assignment of seats for your Section and to recommend changes to ensure that the representation is roughly proportional. Fabian Parsch represented your Section on the Apportionment Committee.

We are inviting you to attend a one-hour session on Monday, January 29, 2024 via Zoom from 12 noon to 1 pm. Please register [here](#). Your representative on the Apportionment Committee, Fabian Parsch, and the Committee Chair, Professor Jun Nogami, will also attend this session.

The purpose of the session is for UTFA to explain the process and proposed changes and to seek your input about the changes before the recommendations are presented to Council.

We look forward to seeing you at the session.

Sincerely,

Jeff Bale
Vice-President, University and External Affairs

Kim MacKinnon
Chair, Teaching Stream Committee

Source URL (modified on Jan 22

2024):<https://www.utfa.org/content/invitation-apportionment-consultation-meetings-members-section-100>