



UNIVERSITY OF TORONTO
faculty ASSOCIATION

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Invitation to UTFA's Upcoming Workshops

May 13, 2024

Dear Colleagues,

I am writing to advise you that UTFA is hosting a series of workshops for:

- **Promotion and Tenure Review for Tenure Stream Faculty;**
- **Information for Part-Time Faculty; and**
- **Promotion and Continuing Status Review for Teaching Stream Faculty.**

All workshops will be hosted via Zoom.

We encourage you to write to us with any questions you may have ahead of time as part of the registration process. Members of the UTFA leadership and Executive will be there to help answer questions.

Tenure Stream Promotion Workshop

UTFA Host: Max Mishler, Chair, Appointments Committee

Co-presented by UTFA and Emma Phillips, Partner at Goldblatt Partners

June 11, 2024, from 9:30 a.m. to 11:30 a.m.

Open to all Tenure Stream members of the Association

Please register [here](#).

This workshop focuses on the interim and tenure review and includes the following:

- An overview of all relevant University review procedures
- Useful tips on compiling a successful dossier
- An opportunity to meet your colleagues and discuss issues of concern

Information Session for Faculty with Part-Time & CLTA Appointments

UTFA Host: Kim MacKinnon, Chair, Teaching Stream Committee

June 6, 2024, from 10:00 a.m. to 12:00 p.m.

Open to Part-Time and CLTA faculty members of the Association.

Please register [here](#).

This session includes the following:

- Highlights of the key provisions of the [Policy and Procedures on Employment Conditions of Part-Time Faculty](#)
- Highlights of the key provisions for CLTA faculty within the [Policy and Procedures on Academic Appointments](#)
- Clarifying similarities and key distinctions between contract-based faculty appointment types (Part-Time, CLTA)
- Demystifying the review eligibility for a continuing appointment and how it is distinct from continuing status
- The opportunity to meet your colleagues and discuss issues of concern to those with contract-based faculty appointments
- The opportunity to have your questions answered throughout the event

Promotion/Continuing Status Review for Teaching Stream Faculty

UTFA Hosts: Kim MacKinnon, Chair, Teaching Stream Committee & Sherri Helwig, Vice-President, Grievances

Co-presented by UTFA, Megan Burnett of CTSI, and Danielle Sandhu, Counsel at Goldblatt Partners

June 20, 2024, from 2:30 p.m. to 4:00 p.m.

Open to Teaching Stream members of the Association

Please register [here](#).

This workshop helps Teaching Stream members prepare for the interim review and the continuing status review. It is designed to demystify review procedures and includes the following:

- Useful tips from teaching dossier experts
- An overview of relevant University review procedures
- A forum to share and exchange strategies toward compiling a successful file

The workshop will cover the policies and procedures for the review processes as outlined in the Policies and Procedures on Academic Appointments (PPAA). It will be most appropriate for full-time faculty at the Assistant Professor, Teaching Stream rank. **The workshop will not focus on issues that are particular to promotion to Professor, Teaching Stream, and it will not cover continuing appointment reviews for part-time faculty, who follow a different policy.**

Sincerely,

Kim MacKinnon

Chair, Teaching Stream Committee, UTFA

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