Policies

Selected Documents on Policy and Procedures

1. **Governing Council – List of Policies**
   - Policy and Procedures Governing Promotions in the Teaching Stream
   - Librarian Workload Policy
   - Policy and Procedures on Academic Appointments and Memorandum of Settlement between U of T and UTFA re: UniForum Global Benchmarking Program - June 3, 2019
   - Policy and Procedures on Employment Conditions of Part-time Academic Staff
   - Policy and Procedures for Faculty and Librarians on Academic Restructuring
   - Policies for Librarians
   - Policy on Part-Time Librarians
   - UTFA Librarians: Agreement on Principles for Consultation – Annual Activity Report and Performance Assessment Policies/Procedures
   - Librarian Vacation Policy Agreement
   - Librarian Research and Professional Development Days Agreement
   - Workload Policy and Procedures for Faculty and Librarians (“WLPP”)

2. **Office of the Vice-President and Provost**
   - Academic Administrative Procedures Manual (advice to administrators on applying policies for faculty and librarians; contains links and comments for policy documents, Guidelines on review procedures, sample letters and forms, etc.)
   - Provostial Memoranda to Principals, Deans, Academic Directors and Chairs (PDAD&C)
   - Planning & Policy

3. **Some useful PDAD&C Memoranda** (Provostial Memoranda to Principals, Deans, Academic Directors and Chairs)
   - #17, Guidelines on Research and Study Leaves (NOTE: the amounts specified in this document are not up to date. Please see Item 4.5 in PDAD&C Memo #29 for up-to-date amounts)
• #26, Tenure Review Process and Tenure Check List (revised)
• Maternity, Parental, and Adoption Leave Procedures for Faculty Members and Librarians
• PTR/Merit Assessment and Salary Increase Instructions for 2014-2015
• Overload Stipend Rate, 2004-5

4. Human Resources & Equity Department
   • Benefits and Pensions (links to synopses and contact information)
   • Retirement from U of T

Source URL (modified on Mar 6 2024): https://www.utfa.org/content/policies