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Child Care Benefit Application open—Apply by March 12, 2020

January 29, 2020

U of T Human Resources and Equity

The 2019 Child Care Benefit Application is now available online through Employee Self-Service (ESS). This taxable benefit provides reimbursements to eligible U of T faculty/librarians and staff for child care expenses for each legal dependant under the age of seven to a maximum of $2,000 per child per year.

Application Deadline
The deadline to apply is March 12, 2020. We will begin reviewing applications **after** this date.

How to apply
1. Log on to Employee Self-Service (ESS)
2. Click on the **My HR Self-Service** tab
3. Answer your security question and click continue
4. Click on **'Pay and Benefit Information'**
5. Select **'Child Care Benefit'** to begin your application

Detailed instructions, including what information you need to gather before you start the process, can be found on the Child Care Benefit Plan article in the HR Service Centre.

If you are eligible for the Child Care Benefit Plan, but cannot access ESS or are an external or no longer an active employee at the University and require accommodation through an alternate application format, please email benefits.help@utoronto.ca for assistance.

Reimbursement
Any eligible Child Care Benefit reimbursements will be combined with your April pay.

Questions?
Please review our FAQ for more information about the Child Care Benefit. It includes answers for a

number of additional questions, including:
Q: How do I calculate the daily rate if I pay a flat monthly fee?
A: Calculate the average daily rate based on the number of weekdays in the month per the following chart for 2019:

JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
23	20	21	22	23	20	23	22	21	23	21	22

For example, if you paid a flat monthly fee of $1,400 in January 2019, you would input a daily rate of $60.87 since 1,400 / 23 = 60.87 (even if your child was absent for some of those days).

Contact
Please email benefits.help@utoronto.ca if you have additional questions beyond those answered in the FAQ. Your email will generate an inquiry ticket to the Benefits Team using the new HR Service Centre. Should you require accommodation through an alternate application format, please email benefits.help@utoronto.ca for assistance.

Source URL (modified on Feb 3 2020):https://www.utfa.org/content/child-care-benefit-application-open-apply-march-12-2020