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February 18, 2022

Dear Colleagues,

2022 is a Presidential election year for the University of Toronto Faculty Association (UTFA). I have been appointed by UTFA Council as the Chief Returning Officer (CRO) for this election.

The UTFA President serves for two years, from July 1 immediately following the date of election. A President may serve up to three two-year terms consecutively.

The duties and terms of reference for the President are set out in the UTFA <u>Constitution</u> and <u>Bylaws</u>. The President of UTFA is directly elected by the members of the Association.

The Presidential nomination period opens on Tuesday, March 1, 2022, at 9:00 a.m. and closes on Tuesday, March 15, 2022, at 5:00 p.m.

Any UTFA member in good standing may be nominated for the position of President. Candidates must be nominated by either **two (2) members of Council** or **ten (10) members of UTFA**. Nomination forms are available on the <u>UTFA Presidential Election page</u>. Updated *Guidelines* for the Presidential election will also be posted on the <u>UTFA Presidential Election page</u> once they have been approved by Council.

If more than one candidate is nominated, election forums will be announced and information about the balloting process will be provided. Balloting will take place between March 23 and April 5.

If you have any questions about the nomination or election process, please write to me at chiefreturningofficer@utfa.org.

Sincerely,

Michael O'Connor

UTFA Chief Returning Officer

Source URL (modified on Feb 18

2022): https://www.utfa.org/content/nominations-utfa-president-open-tuesday-march-1