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Reminder: UTFA members determine whether (some) SETs may be used in their PTR and other academic review processes

April 27, 2022

Dear UTFA Colleagues,

In response to requests UTFA has received in the past few days regarding student course evaluations and the PTR process, this is a friendly reminder that, pursuant to **Article 5 of the COVID LOU** that UTFA negotiated with the Administration:

“any faculty member or librarian teaching a course that normally includes in-person classes in the period during which physical distancing measures were in place and in-person classes could not continue… **may determine whether or not the student course evaluations for courses taught in that period may be relied on** in any academic review process, **including the PTR process**, and that no adverse consequences will flow from a decision not to consider those course evaluations.” (emphasis added)

If any of your courses in 2021-2022 meet these criteria (i.e., “normally includes in-person classes in the period during which physical distancing measures were in place and in-person classes could not continue”) and you wish to exclude the student course evaluations in respect of any (or all) of those courses from the 2021-2022 PTR assessment (or any other academic review), we encourage you to email your department chair **as soon as possible**.

If you have any questions or require assistance, please reach out to us at **faculty@utfa.org**.

Sincerely,
Terezia Zorić
UTFA President

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