



Professor George Luste  
720 Spadina Avenue, Suite 419  
Toronto, Ontario M5S 2T9

April 14, 2011

**Re: Letter IR #236**

Dear George,

I write in response to your request for information on donations and, in particular, the process for approval of the donation agreement with The Peter and Melanie Munk Charitable Foundation dated November 23, 2009 (the “Munk Agreement”).

You ask what path of approvals was followed.

All the academic priorities which were funded pursuant to the Munk Agreement were previously approved through governance:

- The establishment of the School of International Studies as an Extra-Departmental Unit B (EDU:B) – Planning & Budget Committee (February 2008), Academic Board (April 2008), Governing Council (May 2008)
- The approval of a Masters of Global Affairs – Planning & Budget Committee (February 2009), Committee on Academic Policy and Programs (March 2009), Academic Board (March 2009), Governing Council (April 2009)
- The name change of the School of International Studies to the “School of Global Affairs” – Academic Board (March 2009)
- The Project Planning Report of the School of Global Affairs – Planning & Budget Committee (May 2009), Academic Board (June 2009), Governing Council (June 2009)

The Munk Agreement was signed by the President as of November 23, 2009 after having been reviewed and approved in the standard manner for donor agreements of this type. That is, before being approved by the President, the agreement was reviewed and approved by the relevant academic leadership including the Director of the School of Global Affairs, the Dean of the Faculty of Arts & Science, and me as Provost.

You then ask what University regulations govern the approval of such agreements. In general there are two such regulations, the first relating to any unusual conditions and the second to naming.

With respect to unusual conditions, the terms of reference for the Business Board set out that Governing Council has responsibility for “approval of receipt of major gifts and bequests with terms and conditions of an unusual nature.” There have been only two such unusual set of terms and conditions considered in the last twenty years, and, based on these precedents, nothing in the Munk Agreement was considered unusual in nature.

The *Policy on Naming* requires that the Governing Council approve “the naming of buildings or substantial parts of buildings, endowed programs of research, teaching, service or recreation, endowed chairs and professorships. Such approval will ordinarily be given on behalf of Governing Council by a committee composed of the Chair and Vice-Chair of Council and the President. (...) Prior to the consideration of naming proposals by the above committee, notice will be sent on a confidential basis to all Governing Council members, in order to enable any member to comment.”

A committee acting on behalf of the Governing Council first approved the naming of the Munk Centre for International Studies in 1996 and in April 2010 it approved the naming of the Munk School of Global Affairs.

Finally, you ask why the agreement was not brought to Academic Board, or Business Board, or Governing Council. As noted above, the items that needed to be brought to governance were indeed brought to governance.

I attach for your reference the governance documents related to the above governance approvals. This alignment of the donation with approved academic priorities is both obvious and consistent with how we have managed advancement for many years.

I trust that this satisfactorily addresses your questions. Let me add that it is disappointing that some colleagues would be attacking others who secured a major gift of this nature along with \$50M in matching funds. Long after all of us have passed on, this School will be a positive part of the academic fabric of our University.

Sincerely,



Cheryl Misak  
Vice-President and Provost

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